

ORDER No. 1/001044 MINFOPRA OF 13 JAN 2025

To announce a training competitive examination to recruit 15 (fifteen) student Statistical Analysts into the "Centre d'Appui aux Ecoles de Statistique Africaines (C.A.P.E.S.A)" for the 2025 session.

THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM,

- Mindful of the Constitution;
- Mindful of decree No.75/780 of 18 December 1975 to lay down the special rules and regulations of the corps of the Statistics civil servants ;
- Mindful of decree No.94/199 of 7 October 1994 on the General Rules and Regulations of the Public Service as amended and supplemented by decree No. 2000/287 of 12 October 2000;
- Mindful of decree No.2011/408 of 9 December 2011 to organize the Government, as amended and supplemented by decree No.2018/190 of 2 March 2018;
- Mindful of decree No.2012/537 of 19 November 2012 to organize he Ministry of the Public Service and Administrative Reform;
- Mindful of decree No.2018/191 of 2 March 2018 to reshuffle the Government;
- Mindful of decree No.2000/696/PM of 13 September 2000 to fix the General System of Government Competitive Examinations;
- Mindful of order No.040/PM of 19 May 2022 to lay down terms and conditions for granting age exemption to persons with disabilities during competitive examinations and recruitment into public service,

HEREBY ORDERS AS FOLLOWS:

Article 1.- 1) A training competitive examination to recruit 15 (fifteen) student Statistical Analysts into the "Centre d'Appui aux Ecoles de Statistique Africaines (C.A.P.E.S.A)" has been announced for the 2025 financial year.

2) The written part of the said examination shall take place on 7 and 8 April 2025 in Yaounde (ISSEA), the only examination centre.

Article 2.- The examination shall be open to all Cameroonians of both sexes who fulfill the following conditions:

- Be born after 31 December 2002 (be at most 22 years of age in 2025);
- However, disabled persons holder of a national disability card issued by the competent authorities, may benefit from an age-limit waiver for a maximum of 5 (five) years, over the age limit set above, in accordance with the above-mentioned Order No. 040/PM of 19 May 2022;
- Be holder of the Scientific Baccalaureate.

Article 3.- 1) Candidates shall compile two complete application files, as follows:

A- CAPESA FILES:

- an application form obtainable from the Ministry of the Public Service and Administrative Reform, Department of State Human Resources Development or from ISSEA Yaounde;
- a certified true photocopy of birth certificate signed by a recognized civil authority (Governor, SDO, DO, Mayor) not more than three months old;
- certified true photocopies of certificates obtained signed by a recognized civil authority (Governor, SDO, DO) not more than three months old ;
- one passport size photograph;
- a certificate of non-conviction not more than three months old.



B- PUBLIC SERVICE FILES

- a registration form bearing a fiscal stamp. The forms can be obtained from the Ministry of the Public Service and Administrative Reform;
- a certified true photocopy of birth certificate signed by a recognized civil authority (Governor, SDO, DO, Mayor) not more than three months old;

- a certified true photocopy of the required certificate signed by a recognized civil authority (Governor, SDO, DO) not more than three months old;
- an attestation of presentation of the original of the said certificate signed by a recognized civil authority (Governor, SDO, DO) not more than three months old;
- a receipt attesting payment of a registration fee of CFA 20 000 (twenty thousand) francs issued by an EXPRESS UNION official at the place of submission of the application files;
- a certificate of non-conviction not more than three months old;
- a medical certificate issued by a public sector Medical Officer, signed not more than three months old.

2) The application files compiled as above are submitted, against a receipt, at the Ministry of the Public Service and Administrative Reform, Department of State Human Resources Development, **not later than 31 January 2025**.

N.B: All incomplete or late files or files containing documents not signed by a recognized civil authority shall be automatically rejected.

Article 4.-

- 1) The written part of the examination which shall take place at the **Yaounde centre only (ISSEA)**, shall be scheduled as follows:

DATES	TIMES	PAPERS	TIME ALLOWED	COEF.
Monday 7 April 2025	8:30 am - 12:30 pm	1 st MATHEMATICS PAPER	4hrs.	30
	2:30 pm - 5:30 pm	GENERAL PAPER	3hrs.	25
Tuesday 8 April 2025	8:30 am - 11:30 am	2 nd MATHEMATICS PAPER	3hrs.	30
	2:30 pm - 5:30 pm	PRECIS WRITING	3hrs.	15

- 2) Candidates are expected to be in the examination hall at **7:30 a.m.** prompt for the morning papers and **1:30 p.m.** prompt for the afternoon papers.
- 3) The syllabus for this competitive examination shall be that of Upper sixth science (Mathematics and Physics).

Article 5.- 1) Each member State shall present a maximum of 100 (one hundred) candidates in furtherance to the regulations governing the competitive entrance examinations into CAPESA.

2) However, a **pre-selection test could be organized on Saturday 8 February 2025** in the event where the number of candidates registered is above 100 (one hundred).

Article 6.- The final results of the competitive examination shall be published through an instrument signed by the Minister of the Public Service and Administrative Reform.

Article 7.- This order shall be registered and published wherever necessary. /-

Yaounde, **13 JAN 2025**



JOSEPH LE

THE MINISTER OF THE PUBLIC SERVICE
AND ADMINISTRATIVE REFORM

